

# Stallingborough Parish Council

**TO ALL COUNCILLORS:**

**YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF STALLINGBOROUGH  
PARISH COUNCIL ON WEDNESDAY 11<sup>TH</sup> JUNE 2025 AT 7.15 PM AT  
STALLINGBOROUGH VILLAGE HALL, STATION ROAD, STALLINGBOROUGH**

*Please inform the Clerk if you are unable to attend*

*K. J. Peers*

Clerk to the Council

05.06.25

*The meeting will have a period of public consultation at the discretion of the Chairman. Anyone wishing to record the meeting in any form should notify the Chairman and/or Clerk prior to the start of the meeting. Tel. 07494 577661 or email us at [clerk@stallingboroughparishcouncil.com](mailto:clerk@stallingboroughparishcouncil.com)*

## A G E N D A

**25/32** To receive and accept apologies for absence

**25/33** Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**25/34** To approve minutes of previous meeting in May 2025

Minutes from May 2025 meeting and the Annual Parish Meeting

**25/35** Police Report for information only

To receive police report

**25/36** Highways/Footpaths/Traffic issues

- a) To receive and consider any highways/footpaths/traffic issues

**25/37** Planning Matters

To consider the following planning applications:

**Planning Application Reference: DM/0321/24/FUL**

**Proposal: Change of use of land for electricity undertakings and the erection of an electricity substation building, transformers, associated external works and boundary fencing (Enlarged application site, plans and elevations and additional details including drainage proposal)**

**Location: Substation Netherlands Way Stallingborough**

**Planning Application Reference: DM/0259/25/FUL**

**Proposal: Retrospective application for the change of use to gym**

**Location: Units 1-6 Block 5 Kiln Lane Stallingborough**

To receive planning decisions and any representations for information

To receive any other planning correspondence

/over....

**25/38 Future Dates (for information only)**

Next meeting date – Wednesday 9<sup>th</sup> July 2025

Town and Parish Liaison – Thursday 10<sup>th</sup> July 2025

ERNLLA AGM and Annual Conference in October 2025

Any other future dates

**25/39 Reports**

Ward Cllrs. report from NELC

Shaping Stallingborough Meetings

BCCRP report

To receive any other reports

**25/40 Village Hall Matters**

- a) To consider any outstanding hall matters for action including progress on upholstery work

**25/41 Correspondence/Information Update/Parish Matters**

- a) To note next Newsletter for August/September
- b) To receive report from Cllr. Sears on contractors visit and subsequent quotation for tree works on Playing Field and agree any necessary actions
- c) To consider Emergency Plan for Stallingborough and information from Cllr. Reed and agree any necessary actions

**25/42 Finance**

- a) To approve payment list for June 2025
- b) To receive formal written internal audit report for fy 24/25 and agree any necessary actions
- c) To agree completion of Annual Return for fy 24/25, completion of compliance statement and agree signing of AGAR by Chairman and Clerk and submission for external audit
- d) To note dates for Public Inspection of Accounts for audit for fy 24/25

**Personnel Items**

**25/43 Exclusion of Press and Public**

To consider exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

**25/44 Personnel Items**

- a) To approve salary payments as per schedule circulated.