

Stallingborough Parish Council

TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO THE ANNUAL PARISH COUNCIL MEETING OF
STALLINGBOROUGH PARISH COUNCIL ON WEDNESDAY 13th MAY 2026 AT 7.15 PM
AT STALLINGBOROUGH VILLAGE HALL, STATION ROAD, STALLINGBOROUGH**

Please inform the Clerk if you are unable to attend

K. J. Peers

Clerk to the Council

07.05.26

The meeting will have a period of public consultation at the discretion of the Chairman. Anyone wishing to record the meeting in any form should notify the Chairman and/or Clerk prior to the start of the meeting. Tel. 07494 577661 or email us at clerk@stallingboroughparishcouncil.com

AGENDA

- 26/14 **Election of Chairman**
- 26/15 **To receive and accept apologies for absence**
- 26/16 **Declarations of Interest**
a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 26/17 **Election of Vice-Chairman**
- 26/18 **Election of Committees**
To elect any Committees, Committee Chairman and Terms of Reference :
Personnel Committee
- 26/19 **Appointment of Representatives on Outside bodies:**
To appoint representatives onto outside bodies:
ERNLLCA District Committee
Town and Parish Liaison
BCCRP
Shaping Stallingborough
Any other outside bodies
- 26/20 **To review all governance documents for Council as follows and agree any Necessary amendments:**
Standing Orders and Chairmanship
Financial Regulations
Asset Register
Scheme of Delegation
Electronic banking protocol
Audit procedures including internal audit

OVER....

Website and email provision
Publication of information statement
GDPR policies and procedures
Risk management strategy
Bad Debt Recovery Policy
Registers of Interest
Training policy and commitment
Licensing requirements for Bar provision
Any other documents brought to attention at meeting

26/21 To approve minutes of previous meetings in April 2026

Minutes from April 2026 meeting

26/22 Police Report for information only

To receive police report

26/23 Highways/Footpaths/Traffic issues

- a) To receive and consider any highways/footpaths/traffic issues including report from quarterly highways meeting held on 27.04.26
- b) To receive and consider information from Cllr. Reed on Little London Footpath

26/24 Planning Matters

To consider the following planning applications:

Planning Application Reference: DM/0211/26/ADV

Proposal: Display two internally illuminated fascia signs and one non-illuminated fascia sign

Location: Catch Kiln Lane Stallingborough

Planning Application Reference: DM/0203/26/REM

Proposal: Reserved matters application comprising the erection of one industrial unit pursuant to Hybrid Planning Permission Ref. DM/0105/18/FUL; comprising commercial/employment floor space (Use Class B2), together with associated buildings, landscaping, infrastructure, parking and other associated works

Location: Land Off Stallingborough Interchange Kiln Lane Stallingborough

Planning Application Reference: DM/0120/26/FUL

Proposal: Erection of detached ancillary industrial building and associated works

Location: Lindum House Beels Road Stallingborough

To receive any other planning information and or information from development teams

26/25 Future Dates (for information only)

Next meeting date – Wednesday 10th June 2026

Any other future dates

26/27 Reports

Ward Cllrs. report from NELC

Shaping Stallingborough Meetings

BCCRP report

To receive any other reports

OVER....

26/28 Village Hall Matters

- a) To consider any outstanding hall matters for action
- b) Note completion of new fencing

26/29 Correspondence/Information Update/Parish Matters

- a) To note next Newsletter for June/July 2026
- b) To receive and note playground inspection report for 2026 and agree any necessary actions
- c) to receive update on tree works to playing field

26/30 Finance

- a) To approve payment list for May 2026
- b) To receive and consider request from Cllr. Reed for funding for framing of historical document for display in village hall
- c) To receive and approve full year accounts and account reconciliation for fy 25/26
- d) To note date for internal audit and procedures for submission of AGAR for fy 25/26
- e) To note changes to banking arrangements with TSB

Personnel Items

26/31 Exclusion of Press and Public

To consider exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

26/32 Personnel Items

- a) To approve salary payments as per schedule circulated.